



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SACHCHIDANAND SINHA COLLEGE
Name of the head of the Institution		Dr. VED PRAKASH CHATURVEDI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06186223133
Mobile no.		9661439055
Registered Email		principal@ssinhacollege.co.in
Alternate Email		ssinhacollege@gmail.com
Address		Sachchidanand Sinha College, Aurangabad, Bihar-824102
City/Town		Aurangabad
State/UT		Bihar
Pincode		824102

<b>2. Institutional Status</b>	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Baidyanath Das
Phone no/Alternate Phone no.	06186223133
Mobile no.	9431844280
Registered Email	dashbaidyanath1955@gmail.com
Alternate Email	principal@ssinhacollege.co.in

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.ssinhacollege.co.in/IOAC.php">http://www.ssinhacollege.co.in/IOAC.php</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.ssinhacollege.co.in/academic_calendar.php">http://www.ssinhacollege.co.in/academic_calendar.php</a>

**5. Accrediation Details**

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.17	2016	19-Jan-2016	18-Jan-2021

<b>6. Date of Establishment of IQAC</b>	05-Jul-2017
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
-> Faculty Exchange	30-Jul-2018	450

Programme	6	
-> Special Guest Lecture Programme	26-Nov-2018 3	320
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. Planned for Campus Placement by Reliance Industries.

2. Planned for Campus Placement by ICICI Life Insurance Company Ltd.

3. Planned for Faculty Exchange Programme.

4. Organize National Seminar on Topic: "Recent Trends in Aquaculture in Fish Production".

5. Organize Seminar on "Gender Sensitization and Women Empowerment".

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
> Campus Placement by Reliance Industries	Successfully organized by MBA department, Several students are gate placed.
-> Campus Placement by ICICI Life Insurance Company Ltd	Successfully organized by MBA department, Several students are gate placed.
-> Plantation Scheme	Increase the number of plants in college campus.
-> Inauguration of Girls Common Room	Girls' students are benefited.
-> Faculty Exchange Programme	Several students are benefited by new environment with several new topics.
-> National Seminar on Topic: "Recent Trends in Aquaculture in Fish Production"	It is organized by Zoology department. Several students are benefited with this topic.
-> Football Competition	This competition is successfully completed.
-> Electoral Literacy Club	Electoral Literacy Club is inaugurated by S.Sinha College.
-> Seminar on "Gender Sensitization and Women Empowerment"	This event is successfully organized by English Department.
-> Guest Lecture Programme	Several students are benefited with new trend topic.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	08-Feb-2018
<b>17. Does the Institution have Management Information System ?</b>	No

Part B

**CRITERION I – CURRICULAR ASPECTS**

## 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college develops action plans for effective implementation of the curriculum in the following ways: (a) At the outset, the IQAC of the college conducts protracted meetings with the heads of different departments to develop different strategies for effective implementation of the curriculum. (b) Teachers are apprised of the decisions of IQAC and encouraged to impart the curriculum through innovative teaching method like presentations, assignments, discussions, workshop, seminars, industrial visits (wherever required), computer education etc., apart from traditional (chalk & talk) teaching methods. (c) Each department of the college follows the academic calendar issued by the university. The syllabus is divided into units which are to be finished by a given deadline. (d) The progress of the syllabus is monitored through getting the feedback from the students by senior most members of faculty and communicated to the IQAC and the Principal for review.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development Programme	17/07/2018	350
English Communication Skill	24/09/2018	375
Pre-Placement Training	11/02/2019	480
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Psychology	72
MA	Geography	72
MSc	Chemistry	62
MSc	Physics	72
MSc	Mathematics	72
MSc	Botany	21
MSc	zoology	63
MCom	Commerce	72
BEd	Education	100
MBA	Business Management	60
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The S. Sinha College aims to offer the best possible environment and learning experience to encourage students to perform to their full potential. Students play a critical part in the evaluation, development and enhancement of the quality of this learning experience. Feedback from students allows the College to evaluate how its service provision is viewed by its most important group of stakeholders, namely its students. Besides providing students with an opportunity to comment on the quality of the teaching and learning environment at the College, feedback ensures that lecturers and Boards of Studies are made aware of problems perceived or encountered by students, and provides an opportunity for the conduct of self-evaluation and revision, where necessary. Focus of the Study-unit Evaluation form The study-unit evaluation form focuses on the following issues. 1. Comparison between study unit description and actual delivery 2. Lecturing methodology 3. Lecture attributes 4. Method of assessment 5. Resources 6. Any additional comments The college has obtained feedback on curriculum from students through questionnaire. There are 9 questions in the feedback form. Collection of feedback forms has been done from students of three different courses. The analysis of feedback forms is also done. We are collecting feedback from our students personally. We have designed a special feedback form on curriculum development. We are also collecting feedback from students on Faculty performance and subject review. We started collecting curriculum feedback every academic year. There are 8 questions in the feedback form. Collection of feedback forms has been done from teachers from three different courses. According to the analysis following major points has been noticed. According to analysis of Teachers Feedback Form, it is analyzed that, current syllabus is not career oriented. They are not satisfied</p>

with the existing curriculum syllabus. As per analysis of Parents Feedback Form, it is analyzed that, college infrastructure is good. The syllabus is also good. But new technologies of the market should be included in the syllabus.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Mathematics	250	425	250
MSc	Physics	72	102	72
BSc	Physics	227	325	227
MSc	Chemistry	72	75	72
BSc	Chemistry	227	225	213
BA	Sanskrit	167	9	6
MA	Hindi	72	96	72
BA	Hindi	250	200	182
MA	English	72	90	72
BA	English	250	255	239

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3366	1128	Nil	Nil	69

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
69	55	16	18	4	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The admitted students from village back ground are apprised of the activities of the counseling cell during the orientation program by the Student Counselor appointed by the Principal. The department nominates faculty member(s) to this cell on the advice of the Student Counselor. General information is sent out to all students of the department informing them of the services extended by the cell and inviting them to meet the faculty coordinator of the department. The students are encouraged to seek guidance on academic, general or psychological issues, if necessary. Also, year wise /semester wise results are forwarded to the Student

Counselor of the department by the Academic Section who prepares a list of students whose performance is observed to be below average or poor. Such students are then invited to meet the counselor or any faculty member of their choice on a fixed date and time (changes possible on request of the student). Such meetings are arranged at least twice in a semester and are chaired by the Head of the Department and may include anybody who might be of help to the student. The students are advised to improve performance and are given suggestions or options for clearing their backlog courses. The advising process is designed to ensure that each student selects a set of courses during each semester that meets minimum grade requirements and which can result in the student making efficient and orderly progress in meeting the academic requirements as listed in the course scheme. The advising process also helps to identify and solve problems the student may be confronting in achieving the educational objectives. College has Counselor for advising the students. He is also a one point contact for issues related to academic performance or any other issues faced by the students. The students are encouraged to meet him to seek guidance on any matter related to academic performance. Individual faculty members routinely spend time with students during and after classes discussing any issues related to the course, student problems, and advice them on all matters as desired related to academic, placement, industrial training and career goals. Faculty members are often members of co-curricular activities in the department and provide ample opportunities for faculty to answer student questions in an informal environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4494	69	1:65

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
<b>No Data Entered/Not Applicable !!!</b>				

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	Nill	3rd Year	05/09/2019	31/10/2018
BBM	Nill	3rd Year	05/09/2018	31/10/2018
BLibISc	Nill	1st Year	11/06/2019	07/08/2019
BSc	Nill	4rd Year	15/12/2019	23/02/2019
BA	Nill	3rd Year	15/12/2018	23/02/2019
BSc	Nill	2nd Year	04/04/2018	03/08/2018
BA	Nill	2nd Year	04/04/2018	03/08/2018
BEd	Nill	2nd Year	25/07/2019	07/09/2019

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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution performs the Internal Evaluation as per the university rules. Internal evaluation is present in PG courses. The institution conducts the internal evaluation for 30 marks. The evaluation process is conducted by at least two external teachers. In UG courses, only practical courses such as psychology and geography have Internal Evaluation of 30 marks. All vocational courses have internal evaluation system of 25 marks. Also two external teachers are appointed for evaluation as per the university.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is released by the Magadh University and is to be followed in totality by our college. The same academic calendar is published in the College prospectus and college website before the beginning of the session of every academic year. It provides plan for the academic year to students, teachers and parents. Each department functions according to the teaching plan prepared at the department level. The unit wise syllabus is discussed with the faculty of the department and the course work is distributed. The departments also carry out internal assessment based on student test performance and punctuality. The final evaluation of students is done according to the university schedule. Towards the end of each session/semester, theory and practical examinations are conducted by the University and evaluation is carried out. The exam results are declared and score cards are issued by the Magadh University.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.ssinhacollege.co.in>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	English	78	72	92
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Recent Trends in Aquaculture in Fish Production	Zoology	29/09/2018
Gender Sensitization and Women Empowerment	English	28/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Convert waste plastic into petrol, diesel, LPG and fire proof tiles	Vineet Kumar	DST of India	31/12/2018	Science Technology
Advance Traffic Management System	Praveen Kumar, Diwakar Kumar Panday	IMS Ghaziabad	23/02/2019	Science and Technology, IOT (Internet of Things)
My College Notifier	Praveen Kumar, Diwakar Kumar Panday	College	25/10/2018	Science and Innovation

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Hindi	1	3.96
International	Hindi	1	2.59
National	B.Pharm	2	7.52
National	Geography	1	Nil
National	Political Science	5	5.76

National	Computer Applications	1	0.6
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	3
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	55	Nil	Nil
Presented papers	Nil	2	Nil	Nil
Resource persons	Nil	4	Nil	Nil
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Student Credit Card	NSS/DRCC	15	525
Swachh Bharat	NSS	10	150
Voter Awareness Programme	NSS	7	250
Plantation	Agriculture Dept. Aurangabad and NSS	6	110

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Clean Campus	45	155
Awareness Programme on Antibiotic	Pharmacy Dept.	Awareness	5	258
Yuva Sansad Programme	College	Political Awareness	16	225
Drug Abuse	Pharmacy Dept.	Awareness	3	159
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Special Guest Lecture Programme	250	College Fund	03
Faculty Exchange Programme	15	College Fund	06
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
<b>No Data Entered/Not Applicable !!!</b>	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Fully	2.0	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	50133	Nill	1125	Nill	51258	Nill
Reference Books	2350	Nill	150	Nill	2500	Nill
Journals	63	Nill	187	Nill	250	Nill
e- Journals	4	Nill	71	Nill	75	Nill
Digital Database	2	Nill	Nill	Nill	2	Nill
CD & Video	1300	Nill	700	Nill	2000	Nill
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	280	6	280	10	10	5	10	0	0
Added	0	1	0	0	0	3	0	0	0
<b>Total</b>	<b>280</b>	<b>7</b>	<b>280</b>	<b>10</b>	<b>10</b>	<b>8</b>	<b>10</b>	<b>0</b>	<b>0</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>No Data Entered/Not Applicable !!!</b>			

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1) The S. Sinha College has building committee that oversees the maintenance of buildings, classrooms and laboratories. • The building committee is headed by the Principal who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the Principal and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual floor - wise responsibilities, timings, leave etc. 2) Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non - teaching staff assigned for each building. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor and entrance. The Green Cover of the campus is well maintained by a full time gardener. 3) Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance by college contractor. The college contractor purview includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in - house electricians and plumbers. 4) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories. 5) Parking facility is

well organized. It is efficiently maintained by college. 6) The campus maintenance is monitored through surveillance Cameras. 7) Every department maintains a stock register for the available equipments, chemical and glass ware. 8) Proper inspection is done and verification of stock takes place at the end of every year. 9) The civil and electrical work is adequately monitored and maintained by the Estate office. 10) Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester. 11) Pest control of library books and records is done every year by the maintenance department. 12) Estate office manager and his team are involved in the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house- keeping. 13) The non-teaching staff is also trained in maintenance of science and computer equipment. 14) The Estate office workers look after the maintenance of rest rooms, approach roads and neatness of the entire premises. Housekeeping services are regularly executed and monitored.

<https://www.ssinhacollege.co.in>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students poor boys funds	250	250000
Financial Support from Other Sources			
a) National	Samaj Kalyan (Bihar Govt.)	1600	1000000
b) International	Nil	Nil	Nil

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	15/05/2019	275	By the College
Language Lab	16/01/2019	155	By the College
Yoga	10/12/2019	355	By the College
Personal Counselling	11/09/2018	125	By the College

[View File](#)

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	Guidance for Competitive Examinations	355	315	55	20
2019	Pre-Placement Training	415	410	65	25
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
40	40	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Life Insurance Company	100	12	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Football Competition	College	44
Eklavya : The Inter State University Competition	State	55
Cultural Event	College	62
Sports Week	College	225
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	National Integratio n Camp	National	1	Nill	BBM-II	Ankit Pathak
2018	Swar Jhankar	National	Nill	1	B.Com-III	Sanoj Sagar
2018	Bihar Gaurav Geet	National	Nill	1	M.Com	Mono Singh
2018	Bihar Gaurav Geet	National	Nill	1	BBM	Pragati Kumari
2019	Award for Cultural	National	Nill	1	BBM-II	Ankit Pathak
2019	Republic Day Parade Camp	National	1	Nill	BBM-II	Ankit Pathak

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

S. Sinha College Student union representatives actively participate in various activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Council in Academic Administration 1. Coordination in communicating the information between students and Teaching faculty. 2. Coordination in day to day academic activities at their level. 3. Coordination in conducting special events like Teacher's Day, Yoga Day etc. 4. Coordination in organizing Cultural events 5. Coordination in organizing Sports Games for the students 6. Coordination in arranging Industrial Visits for the students 7. Coordination in inviting the external guest speakers, Industry expert and organizing the Seminars Workshops. Students members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, International Yoga Day, Sports Day, Teachers Day, Pharmacist Day, Freshers Day, Farewell Party, Joy of giving Week, World Literacy Day, World AIDS Day etc.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

105

5.4.3 – Alumni contribution during the year (in Rupees) :

60000

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision: Enlightenment and personality development of younger generation through modern education and training to make them compatible to the need and asset to the nation. As in every organization, the leadership of the College is centered on the primary functions of Planning, Executing, Controlling and Monitoring of the academic and administrative functions of the University. Bringing in the concept of Participatory Management and reflecting the same in day to day functions have added a fillip to these functions. Best practices of decentralization and participative management during last year. This college, being constituent unit is led by the Principal to improve the quality education that is making awareness. The Principal of the college is the head of the institution and is always here to provide requisite leadership to the system. The Principal and IQAC guide the Faculty members to use modern Technology in teaching and tools in shaping up their career for bright prospect. IQAC of the College motives the Faculty members to step up research process and cementing consolidated relationship between teachers and students. The Principal time to time inspires to teachers to conduct seminar, discussion, workshop to bring creativity. He makes students and Faculty members sensitive to ecological issue, gender quality and scientific world view upholding the social responsibility of the institution. They are motivated to involve themselves in programmes of child education, hygiene, prohibition in the slum areas of the town etc. The Principal being the executive and academic Head of the college ensures that all the provisions of the university by-laws, the statutes and the regulations are strictly observed. The Principal provides academic leadership.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The IQAC ensure quality in curriculum development through:- 1. Regular meetings among the HOD and teaching staff regarding academic affairs. 2. ICT based teaching in each Department. 3. Feedback from students. 4. Feedback from alumni. 5. Feedback from Parents
Teaching and Learning	The faculties have undergone orientation in interactive models of teaching and microteaching and they have developed the interactive style of teaching in theory classes as well as

in practical classes. ICT Equipments, models, maps and charts are frequently used in classroom teaching. The institution has framed for itself various strategies which enhance the quality improvement. These strategies are framed by the college keeping in view the quality changes required as per the development of the college. This criterion was judged against the same procedure adopted for admissions to various courses provided by the college are based on students, academic records. The rules and regulations set by the Magadh University and the State Government are strictly followed in students' admission.

Examination and Evaluation

As per University regulations, University Examinations Evaluation work is done. 20 weightage given to internal evaluation and 80 weightage given to external evaluation.

Research and Development

To promote and sustain research culture, freedom to publish results of research, extensive use of consultancy, healthy participation in extension programmes. The college is not having a recognised research centre duly approved by Magadh University. The college is having only four courses of PG level. The scope of research motivation is very little. However, the faculty is very much aware of the growing importance of the research based education.

Library, ICT and Physical Infrastructure / Instrumentation

There is a facility of library and reading room for at least 80 students which is maintained in a large capacity and equipped with 52000 books related to all courses of study. At least 100 quality books will be added in the library every year. The library has photocopying facility and computer with internet facility/connectivity for the use of faculty and student-teachers. ICT Lab is equipped with T.V., VCR, Projector, Amplifier and Microphone to facilitate experiments related to electronic media. These equipments also familiarize the students in their use as teaching aids. 15 computers with internet Wi-Fi connectivity make maximum use of it every day. Other peripherals like printers and adequate types of software are also available. For physical Education college has appointed a full time physical

	education teacher.
Human Resource Management	1. The college management motivates the teaching staff for attending workshops, International, National and state level seminars workshops. 2. Faculties were appraised motivated for further enrichment with research aptitude.
Industry Interaction / Collaboration	Industry interaction is a part of institution activities. Every year, institution makes the plan of Industry Interaction. The student of different departments goes to the concerning industry and gate the knowledge about industry.
Admission of Students	Admission of students in each course is done by the rules of the University.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution makes a plan for infrastructure development, Curriculum activities, Education, Examinations, Staff facilities etc each year. All activities are performed by the different committee which is created by college administration. That committee collect the survey report and physical verification and make the decisions.
Administration	The Administration of the College is functions with E-governance system at Government, Society and College level. Even though the college is established in the year 1944 which covers under Magadh region of Aurangabad district still the college tries their best to keep in touch with latest tools of administration with available tools in hand. With the help of developed technological world college staff uses the same for administration purpose. Such as use of Smartphone with inbuilt social app like Gmail and WhatsApp they share the notes to students. It helps to provide the brief notice of any event to be happened on college WhatsApp Group for awareness and of smooth functioning of the same. The college have Bio-metric attendance for teaching and non-teaching staff. The college campus id equipped with CCTV Cameras at very place of need.
Finance and Accounts	The college uses the ERP software for E-governance for transparent functioning of Finance and Accounts

department of the college. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office account section keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.

Student Admission and Support

The most important key factor of the college toward the students admission and support is that college has system which allows the student to take admission with tuition fee of admission process of every academic year. This is the one of the important thing which supports some students those are facing financial issues. College has extended helping counter for the students which provides them several services as such Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only. This service counter protects the students from outside service centre where they need pay fees for it. The Helping counter i.e. service centre provided at college is free of cost. The College has provided the facility to the students for linking the contact number with aadhar card which was mandatory for the students as per the government rule.

Examination

The College has the separate Examination department with equipped ITC tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipments are provided by the college such as Separate Desktop and Internet Facility for online procedure of Paper Downloading and further activities for exam purpose. The examination department has the separate Machine for printing the question papers.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
QIP	45	26/07/2018	27/07/2018	02
RC	25	24/09/2018	29/09/2018	06
OP	35	11/02/2019	11/02/2019	01
FDP	38	04/05/2019	05/05/2019	02
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Poor Boys Fund

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution has conducted internal and external financial audits regularly. This year audit is done by Ratish Kumar Associates SAHJANA, Gadhwa.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

1400000

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Null	Yes	Null
Administrative	Yes	Null	Yes	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Annual meet about study awareness programme. 2. Annual meet about social activities like plantation. 3. Annual meet about students cultural activities.

6.5.3 – Development programmes for support staff (at least three)

1. Staff health awareness programme. 2. Computer training programme. 3. Training about work culture.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Infrastructure development. 2. Sports activities. 3. Enhancement of academic activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Faculty Exchange Programme	26/07/2018	30/07/2018	04/08/2018	20
2019	Special Guest Lecture Programme	16/11/2018	26/11/2018	28/11/2018	10

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self Defence Method	13/09/2018	13/09/2018	322	255
Women Safety	06/03/2019	06/03/2019	315	305

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Today a lot of colleges have made an environmental revolution. No more coffee to go, no more plastic bottles to buy on a territory of the campus, the implementation of eco-friendly projects and campaigns - all this now is becoming a sustainable lifestyle for the majority of students. The effects of climate change are dramatically terrifying. In most colleges, the initiative of the activities to make planet safer comes from administration faculties. However, any little action of every student will help to protect our Earth. Whether it is a constructing of building with more efficient environmentally substantial windows and panels that use solar, wind or even water power, during past several years the colleges become a way eco-friendlier. Some programs promote the conservation in any aspect and the composting bins. It is important for colleges to have some green project ideas for college students that may evolve students to concrete actions toward the protection of ecology. It can be something like tree planting, street cleaning or any other environment-themed campaigns.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	35
Provision for lift	No	Nil
Ramp/Rails	Yes	15
Braille Software/facilities	Yes	22
Rest Rooms	Yes	42
Scribes for examination	Yes	16
Special skill development for differently abled students	Yes	12
Any other similar facility	Yes	25

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	24/07/2018	7	Plantation (Har Parisar Hara Parisar)	Environmental Problem	155
2018	1	1	14/08/2018	7	Swachhta Pakhwara	Garbage Collection	250
2018	1	1	13/10/2018	1	Inauguration Of	Electro-ral	150

					Electoral Literacy Club	Issues	
2019	1	1	05/06/2019	1	World Environment Day	Environmental Issues	125
2019	1	1	28/01/2019	1	Yuva Sansad Event	Political Issues	225
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
<b>No Data Entered/Not Applicable !!!</b>		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter-Personalized Human Values	30/07/2018	30/07/2018	312
Human Values and Ethics	06/09/2018	06/09/2018	275
Awareness about National History	04/12/2018	04/12/2018	350
History of Bihar	28/01/2019	28/01/2019	284
Environmental Education	10/04/2019	10/04/2019	345
World Environment Day	05/06/2019	05/06/2019	124
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

S. Sinha College always had sustainable initiatives at the core of all activities, despite the relatively small campus covering only 20 acres with over 16000 students, 85 faculty and 120 staff at various levels. S. Sinha College campus has significant greenery covering all parts of the campus. A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind. 1. Institutes take necessary efforts to involve the students, faculty and staff in "Green Campus Initiatives" by designating the volunteers, printing T-shirts/ Caps with green campus initiative slogan specially designed for the purpose. 2. Institute will phase out the CFL and conventional light source such as bulbs and tube lights, halogen and mercury street/campus lights. These steps will not only save the money but make the institute self sustainable. 3. Institute has been developed a plan to save energy at the institute level to install Solar Power Station mandatorily either at the top of college building. 4. Faculty and students led initiatives to save significant electricity by conducting an energy audit and developed policy for reducing electricity consumption and energy conservation. 5. Solid waste generated in the campus

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Transparent Management System The strength of S. Sinha College lies in its centralized administrative structure. This enables the quick and efficient decision-making. The college administrative team meets frequently to stay abreast with the happenings. There is a high level of transparency at the administrative level. Administrative staffs are regularly sent for relevant training programs. The practice is that of streamlining functions with the help of the committee system. Committees are formed with representation from teachers, Non-teaching staff and students. All the committees are headed by a senior teacher as its convener and other staff and student as members. The Admission Committee, after consultation with the Principal, takes decisions regarding mode of admission and cut off marks in each subject. The Collage Development committee headed by the Principal takes all the decision related to infrastructural development of the college. The department meetings are regularly conducted and the HODs supervise all the academic programs in the department. The HODs' meetings take place once in a fortnight with the Principal and other, where all issues relating to the departments and college are discussed and decisions are taken. The issues relating to the college are taken up and decisions are made democratically. The college principal and HODs meets once every semester with an agenda relating to college academic calendar, training programs and infrastructure development. S. Sinha College has been greatly the focusing on competence, skill and character building of the students. The skill component included in all the UG and PG Programs. Additionally, there is a paper on soft skills for the undergraduate and post graduate students. Both the UG and PG students' achieve considerable experience and exposure to research. The placement cell has made several initiatives to groom the students to identify potential companies and make them employable in those firms. The value oriented skill development for the undergraduate students is taken care of by the School of Human Excellence for last year or final semester. The continuous internal assessment helps the students to constantly keep track of his/her own development throughout the semester or year wise. Students are encouraged to take up assignments and projects that are separately evaluated.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.ssinhacollege.co.in>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has a vision to develop an excellent infrastructure for study of students. The institution has creating a well furnish class room for study of students. A lot of smart class room is created for the student. There is a central library for all students of S.Sinha College, although every department has a separate library. Several computer labs are present in the college. All most all vocational department has a computer lab for the students. There is a big play ground in the college for the students. The college has conducted sports activities every year. a lots off students participated in sports and gate benefited. The institution has provided pure water for students. There is a water purifier is installed in all most every department.

Provide the weblink of the institution

### **8.Future Plans of Actions for Next Academic Year**

1. Increasing the number of the floors of B.Ed building from ground floor to the 2nd floor. 2. Publication of college magazine regularly every year. 3. Organizing national seminars and workshops. 4. Constituting the Alumni Association and holding its conference every year. 5. Holding guardians meeting every year. 6. Opening the new courses like LLB, Paramedical etc. 7. Upgrading the existing UG courses up to PG level specially in B.Lis, Bio-Tech, IT and Pharmacy. 8. Construction of a football play ground in the existing sporting complex of the college. 9. Constructing parks in between the Examination building and Pharmacy park. 10. Constructing a Khel Bhawan. 11. Starting Girls Hostel from the very next session 2019-2020. 12. Renovation of Anugrah Boys Hostel. 13. Construction of a PCC road. 14. Construction of a multi purpose building to accommodate some departments of traditional courses. 15. Constructing toilets for girls and boys separately. 16. Constructing labs in Pharmacy department. 17. Appointment of teachers in B.Ed department and Pharmacy department. 18. Providing drinking water facility in college hostels. 19. Constructing rain harvesting system in Anugrah Boys Hostel. 20. Constructing smart classes in few vocational departments.